

The meeting was called to order by Board President Jeffrey Woo at 3:00 p.m.

Location: The Early Childhood Center, 270 First Street, Palisades Park, NJ.

In Attendance: J. Woo, K. Bruno, C. Hwang, S. Jang, J. Kim, J. Mattessich, T. Matarazzo, B. Woo, Dr. Cirillo, Louis Flora, Esq.

Absent: Paul Kim

John Mattessich led the assemblage in the Flag Salute.

**Statement of Presiding Officer: Jeffrey Woo**

In accordance with the Open Public Meetings Act (Chapter 213, P.L. 1975), I hereby state that adequate notice of this special meeting has been provided to the public by written notice dated August 22, 2018. The notice has been:

- Posted on bulletin boards in all school buildings
- Communicated to at least of the Board's designated newspapers
- Forwarded to the Borough Clerk

**Report of the Superintendent:** Dr. Cirillo clarified a misconception being circulated that the Board hired a "special counsel" at \$410.00 per hour. The Board hired a special counsel at the August 9<sup>th</sup> board meeting. Hourly rate: \$145.00

An orientation program for new teachers was held today. The district is looking forward to a very successful new school year.

Dr. Cirillo met with the Teamster's representative today. He applauded the efforts of our custodial staff in getting the schools in order for opening day - September 4<sup>th</sup> for staff members, September 6<sup>th</sup> for students.

Dr. Cirillo congratulated the Board for their ongoing support for our teachers and students. He is currently meeting with the district's architects regarding much needed improvements to our school buildings. Hopefully, he can meet with the Mayor & Council in the near future to discuss plans for building renovations and possibly a referendum to be proposed to the electorate.

**Report of the Board President:** Mr. Woo welcomed back the faculty and staff members and wished all a very successful new year.

**Report of the Board Attorney:** Last year the Department of Education conducted an investigation in the Bogota public schools in respect to their attorney fees and possible violations to a Corrective Action Plan already in place. As a result of that investigation, the Bogota Board of Education was fined \$35,000. As a result of what happened in Bogota, and the fact that Palisades Park had contracted with the attorney in question, the DOE intervened in his billing procedures in Palisades Park and conducted another investigation. The Board of Education, upon the recommendation of the Office of Fiscal Compliance, adopted their own Corrective Action Plan in respect to how legal services would be selected and how invoices for services would be presented for payment.

Also noted in the CAP was the requirement for publishing a "Notice of Award" for legal services, the fees to be charged, and the resolution approving and justifying the need for said services.

Board Member, Stephanie Jang commented on a Facebook post by the Mayor which stated that the Board hired a special counsel at \$410.00 per hour. She wanted to clarify and support what Dr. Cirillo had previously stated that this was not a true statement, and a special counsel recently hired by the Board has an hourly rate of \$145.00. She also reiterated the need for a special counsel due to a recent conflict of interest on a matter that our board attorney was not able to handle. That matter will now be directed to the special counsel.

**Minute Approval:** June 27, 2018 Special Meeting

Motion by: T. Matarazzo, Seconded by: K. Bruno

Roll Call: Ayes – J. Woo, K. Bruno, S. Jang, T. Matarazzo, J. Mattessich, B. Woo

Abstain: C. Hwang, J. Kim (not present at this meeting)

#### **Finance, Buildings & Grounds & Personnel Reports Are Attached**

**New Business:** Jeffrey Woo received an email from "KACE" (Korean American Civic Empowerment) to host a "candidate's night" at one of our school buildings. Mayoral candidates: October 11<sup>th</sup>, Council candidates: October 18<sup>th</sup> and BOE candidates: October 29<sup>th</sup>.

Motion: Barnabas Woo, Seconded by: Tom Matarazzo

Roll Call: All ayes

Prior to use KACE must present a Certificate of Liability Insurance to the Board Office.

#### **Audience Participation:**

Motion to Open: J. Mattessich, seconded by: T. Matarazzo, All ayes on roll call

Cathy Doheny, Lindbergh School teacher, commended the staff on working during the summer months to get the schools in order.

Jane Martin, resident and former teacher, also reiterated what Mrs. Doheny commented on about the staff working during the summer months. She also recommended possibly negotiating for some sort of compensation for those teachers who work voluntarily during the summer.

Motion to close audience participation: K. Bruno, Seconded by: J. Mattessich, All Ayes on roll call

Motion to adjourn this meeting: T. Matarazzo, Seconded by: J. Mattessich, All Ayes on roll call

*Submitted by:*



**Palisades Park Board of Education  
Palisades Park, New Jersey**

**Special Meeting - August 30, 2018**

**Report of the Finance Committee - John Mattessich, Chairman**

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Food Service vouchers in the amount of \$5,646.40 as follows:

Verizon - H.S. Cafe'	\$ 108.95 (2 months)
BugTech Inc- Pest Control	\$ 104.00
• Cerullo Fire Protection	\$ 578.75
• Jay-Hill Repairs	\$1,509.70 (Repairs at 3 cafe's)
• Pay Schools	<u>\$3,345.00 (Annual Agreement)</u>
	<b>\$5,646.40</b>

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of Superintendent approves a "move across the guide" for the following staff member (effective 9/1/18).

Samantha Matarazzo  
ECC Teacher

Present Step/Salary: MA 5 - \$53,817.00  
Adjustment to: MA+15 5-6 - \$56,407.00

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of the 2018-19 Non-Public Nursing Agreement between the County of Bergen, Department of Health Services and the Palisades Park BOE.

2018/19 State Aid: \$33,077.00

The District will reimburse the County DOH \$11.00 per student for a total of \$3,751.00 and 3% of the total allotment for the 2018/19 school year in the amount of \$992.31.

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the August 30, 2018 voucher list in the amount of \$620,081.09

Fund 10 (General Current Expense)	\$362,983.98
Fund 20 (Special Revenue)	<u>\$252,413.71</u>
	<b>\$620,081.09</b>

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of a Joint Transportation Agreement between the Palisades Park BOE and the Cliffside Park BOE for the 2018/19 school year. Cliffside Park will provide transportation for the district's Academy students. Annual Cost: \$124,380.00

Hackensack Academies – 28 students  
Teterboro Academies - 17 students  
Applied Technology - 1 student

Palisades Park Board of Education  
Palisades Park, New Jersey

Special Meeting -August 30, 2018

Report of the Buildings & Grounds Committee - Ken Bruno, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 2018/19 meeting schedule for Brownie Troop 96042:

Lindbergh School Art Room 3:00 -4:30 p.m.

Dates: October 5 <sup>th</sup> & 26 <sup>th</sup>	March 9 <sup>th</sup> & 23 <sup>rd</sup>
November 9 <sup>th</sup> & 30 <sup>th</sup>	April 13 <sup>th</sup> & 27 <sup>th</sup>
December 14 <sup>th</sup>	May 11 <sup>th</sup>
January 12 <sup>th</sup> & 26 <sup>th</sup>	June 8 <sup>th</sup>
February 9 <sup>th</sup> & 23 <sup>rd</sup>	

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the High School auditorium (or Lindbergh School) by the Korean Presbyterian Church, 500 Broad Avenue. The Church is planning a play/concert on Saturday evening, October 6, 2018.

Number of guests expected: 200 -300. Time: To Be Determined

The Church will forward a Certificate of Liability Insurance and a \$250. security deposit prior to the event. Church will be responsible for any custodial overtime incurred.

Moved by: K. Bruno

Seconded by: T. Matarazzo

Roll Call: Ayes – J. Woo, K. Bruno, C. Hwang, J. Kim, S. Jang, T. Matarazzo,  
J. Mattessich, B. Woo

Absent: P. Kim

**Palisades Park Board of Education  
Palisades Park, New Jersey**

**August 30, 2018**

**Report of the Personnel Committee - Dr. Matarazzo, Chairman**

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute Teachers for the 2018/19 school year:

Julia Cho  
Palisades Park, NJ  
Rutgers University  
BA- Mathematics

Diane Jeon  
Palisades Park, NJ  
St. John's  
University  
BS - Childhood Education

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the placement of an intern in the Lindbergh School guidance department:

Kate Martino  
Fairleigh Dickinson University

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following teacher aides at Lindbergh School:

Katarina Sorman  
Start Date: 9/4/18  
Salary: \$14,000.00

Johanna Lopez  
Start Date: 9/4/18  
Salary: \$14,000.00

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following "volunteers" for the district's football program:

Jared Zuckerman (L.S. Teacher)

Dan Crimmins (pending fingerprint approval)

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following leave replacement teacher:

Herbert Farnese  
MA- Elementary Education  
BS - Science Grades 5 - 8

Step 1 MA - \$53,558.00  
Replacing N. Conosenti (9/4/18 -10/1/18)  
Replacing C. Lenge (10/9/18 - end of the school year)

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Henny Lee, Lindbergh School Teacher, effective 08/31/18.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Cecilia Chan, RN as a per diem school nurse. Rate per diem: \$350.00
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Marissa Deodino as the "High School Homework Club" advisor. Rate: \$35.00 per hour
- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following leave replacement teacher:
- Angela Cincotta  
Step 1 MA - \$53,558.  
Replacing Sarah Choi
- 10) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Melissa Vudragovic, RN 3 days/week at Lindbergh School at a per diem rate \$262.50/day
- 11) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Militsa Lombardo and Gabe Curz as teacher aides at Lindbergh School.
- 12) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Jessica Lanza as a BSI teacher at a rate of \$35/hour

- 13) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of following teacher

Leslie Rodas  
Step 1 BA - \$50,443  
Bilingual Kindergarten Teacher

- 14) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent regrettfully accepts the resignation Marie Vera as teacher aide at Lindberg School effective immediately

- 15) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent regrettfully accepts the resignation of Jason Horn as the Technology Coordinator as of 9/1/2018.

Moved by: T. Matarazzo

Seconded by: J. Kim

Roll Call: Ayes – J. Woo, K. Bruno, C. Hwang, S. Jang, J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Absent: P. Kim